

## Vendor & Ordering

MARENEM, Inc.  
c/o Secret Stories® Products



## Contact & Remit INFO:

Marenem, Inc. c/o Secret Stories®  
P. O. Box 2186 ~ Skyland, NC 28776  
**support@thesecretstories.com**

**PLEASE DO NOT SEND  
PURCHASE ORDERS WITHOUT  
THE REQUIRED 10% SHIPPING.**

## Documents Included:

- Ordering Information (this page)
- W9 - TIN: 02-0572745
- Sole Source Affidavit
- Catalog
- Order Form

## Ordering Info:

**Credit Card purchase** – order anytime - [www.TheSecretStories.com](http://www.TheSecretStories.com)

- Highly recommended for Smaller Orders.
- Our goal is to ship within 5 business days of receiving the order.
- Shipping and Handling will be an additional 11% of total product ordering.
- Sales Tax will be applied for NC customers **ONLY**.
- An email with **tracking information** is sent the day we ship the order.

**Purchase Orders** – we accept POs from US districts/schools.

- POs **must** include the following information: Product name & Quantity, Shipping & Handling cost, Billing & USPS mailing address, Phone #, Accounts Payable e-mail.
  - Shipping and Handling is **10%** of total product and **must** be on the PO.
  - Sales Tax applied/charged to North Carolina orders **ONLY**.
  - \*Prices for products can be found on the order form included and our website.
- POs **must** be addressed to Marenem (list us as Marenem c/o Secret Stories® in purchasing system as to be easily searched)
- Please **e-mail** purchase order as a PDF file to [support@theSecretStories.com](mailto:support@theSecretStories.com) for the betterment of communications and to receive tracking information.
- Payment **must** be addressed to Marenem
  - Invoice is mailed within 5 business days of shipment.
  - We accept **Check only as payment for purchase orders**. Payable to **Marenem, Inc.**

**Quote** – if required by your district/school for a Purchase Order, please email us with the following:  
District Name, Billing address and USPS Shipping address, along with product list with quantities.

**We look forward to working with you!**

**For International Shipping**

Email us for the cost of Shipping & Handling.

MarenemOrderingInstructions.10/2023

# Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>MARENEM INC</b>		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. <b>P. O. BOX 2186</b>	Requester's name and address (optional)	
6 City, state, and ZIP code <b>SKYLAND, NC 28776</b>		
7 List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
0	2		-	0	5	7	2	7
							4	5

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <b>Richard Garner</b>	Date ► <b>Jan. 1, 2024</b>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



**MARENEM, INC.**

PO Box 2186

Skyland, NC 28776

Support@TheSecretStories.com

## **Sole Source Affidavit – Secret Stories® Products and Services**



To Whom It May Concern:

This letter is to confirm that the Secret Stories® products/services is a sole source product, manufactured, sold and distributed exclusively by Marenem, Inc. Marenem is the sole publisher, copyright holder and trademark holder of all Secret Stories® products and trainings, as well as all contracted speaking with the program's author, Katie Garner.

No other company makes a similar or competing product or is authorized to publish, sell or provide these products or services. The Secret Stories® products and services must be purchased directly from Marenem at the address listed above. There are no agents or dealers authorized to represent the Secret Stories® products and/or services.

Additionally, there is no other like item(s), product(s) or service(s) available for purchase that would serve the same purpose or function as the Secret Stories® products, and there is only one price for the Secret Stories® products/services, because of exclusive distribution and marketing rights.

If you desire additional information, don't hesitate to contact me.

Thank you for your interest in the Secret Stories®.

*Richard Garner*

Richard Garner, President  
Marenem Inc.



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Skyland, NC 28776  
Support@TheSecretStories.com

## SOLE SOURCE AFFIDAVIT

Marenem, Inc. c/o Secret Stories® Products

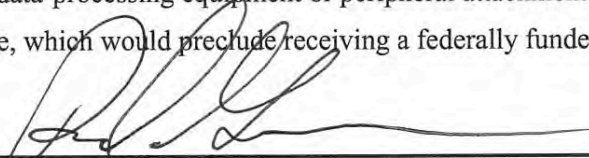


BEFORE ME, the undersigned official, on this day, personally appeared **Richard Garner**. A person known to me to be the person whose signature appears below, who after being duly sworn upon his oath deposed and said:

1. My name is **Richard Garner, President of MARENEM, INC.** I am over the age of 18, have never been convicted of a crime and am competent to sign this affidavit.
2. I am an authorized representative of the following company or firm:  
Company Name: **MARENEM, INC** (c/o Secret Stories®)  
Remittance/Mail Address: **PO Box 2186** City: **SKYLAND** State: **NC** Zip: **28776**  
Email: **support@TheSecretStories.com**  
W9: **TIN 02-0572745** Website: **www.TheSecretStories.com**
3. The above named company or firm is the sole source of the all Secret Stories® products including, but not limited to the following item(s) or product(s):

- Secret Stories® Classroom Kits
- Secret Stories® Classroom materials:
  - Secret Stories® Books, Posters, Flashcards, Porta-Pics
- Secret Stories® Digital Products
- Secret Stories® Professional Development (In-Person/On-Demand)

4. Competition in providing the above named item(s) is precluded by the existence of a patent, copyright, trademark, secret process or monopoly.
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.
6. The item(s) or product(s) listed is/are not mainframe data-processing equipment or peripheral attachments.
7. We certify that no suspension or debarment is in place, which would preclude receiving a federally funded contract.

  
(Signature)

SUBSCRIBED AND SWORN to before me on this 11 day of October, 2023



(Notary Public, State of NC)

(Printed Name) James P. Shakour

(Date Commission Expires) 03/10/2028



# CATALOG

## Secret Stories® Products



## MARENEM, INC.

### Contact & Remit INFO:

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P. O. Box 2186 ~ Skyland, NC 28776  
support@thesecretstories.com

## Secret Stories® CLASSROOM Kits - Book, Posters & Musical Brain Teaser™ access - (4 different poster options)

Kits contain *everything necessary for effective Secret Stories® instruction* across the elementary grade levels, from Pre-K - 5<sup>th</sup> (and above).



Secret Stories®

### Fun & Funky Class KIT

**#2012 \$98.00**  
**INCLUDES:** Secret Stories® Cracking the Reading Code! Phonics book, 12x18-inch phonics posters, musical "sound-skill" phonics songs download.

**Brain-based Red posters -** 12" x 18" in size, printed on a stock with a wavy, yellow border creating the perfect visual barrier when together on the classroom wall.



Secret Stories®

### Decorative Class KIT

**#2018 \$109.00**  
**INCLUDES:** Secret Stories® Cracking the Reading Code! phonics book, 12.5x12.5-inch phonics square posters, musical "sound-skill" phonics songs download.

**Decorative posters -** 12.5" x 12.5" in size, printed on stock with whimsical, bright colors of pink, lavender, green, blue and yellow.



Secret Stories®

### Space Saver Class KIT

**#2021 \$103.00**  
**INCLUDES:** Secret Stories® Cracking the Reading Code! phonics book, 10x10-inch phonics square posters, musical "sound-skill" phonics songs download.

**Brain-based Red posters -** 10" x 10" in size, printed on a stock with thin yellow border. Easy display for small spaces, resource rooms, and intermediate classrooms.



Secret Stories®

### Warm Neutrals Class KIT

**#2023 \$111.00**  
**INCLUDES:** Secret Stories® Cracking the Reading Code! phonics book, 12.5x12.5-inch phonics square posters, musical "sound-skill" phonics songs download.

**Warm Neutrals posters -** 12.5" x 12.5" in size, printed on stock with warm neutral colors.

The **ONLY** difference between the 4 Kits is Poster Size & Style.

## Secret Stories® OPTIONAL 'Add-On' SUPPLEMENTS (Centers & Take-Home Use)

### Secret Stories® FLASHCARDS (3 options)

**ALL FLASHCARD:** are 6" x 6" in size, a Secret Stories® graphic on the front, the "abridged" story text on the back.

**\*\*Please NOTE:** Due to size, the Secret Stories® Flashcards are intended for "hands-on", and **not for display** on a wall for reference during reading and writing.

The Flashcards are intended as a **supplement** to be used in **conjunction** with the Secret Stories® Kits and provide a quick and easy reference for both in and outside of the classroom. Ideal for "hands-on" manipulative use in small/whole group instruction, literacy centers, resource settings, one-on-one tutoring/volunteer work, etc...

### \*\*NOT FOR DISPLAY\*\*



### Secret Stories® Brain-Based RED FLASHCARDS

**#2018C \$47.50**



### Secret Stories® Decorative Colors FLASHCARDS

**#2021DFC \$52.50**



### Secret Stories® Warm Neutrals FLASHCARDS

**#2023NC \$53.75**



### Secret Stories® PORTA-PICS (set of 25) #2013 \$65.00

**Brain-Based red, sturdy tri-fold placards -** 12" x 18" in size, with ALL thumbnail size Secret Stories® graphics only, and do **not** contain the 'sound-story' explanations/text.

**\*\*Please NOTE:** The Secret Stories® Porta-Pics are intended as a **supplement** to be used in **conjunction** with the Secret Stories® Kits and provide easy portable skill reference for both in and outside of the classroom. Ideal 'take-home' tool, and a great way to keep parents involved and in the learning-loop! As well as in pull out, departmentalized, and resource class settings where the Secret Stories® posters are inaccessible.



### Secret Stories® REPLACEMENT Book or Parent "Check-Out"

**#2002 \$75.00**

**Replacement or Parent resource** has brain-based small red, cut-apart cards along with the musical "sound-skill" drill phonics songs download link. will be found in the **back** of the book.

**\*\*Please NOTE:** The Secret Stories® Parent "Check-Out" Book supports parent involvement and education. Provide each teacher (or grade level) with a Parent "Check-Out" Resource to use and share in parent-teacher conferences for remediation or acceleration at home. Ideally, this **resource** should be made available for the school Library or parent-access and as a **check-out** in your school parent resource rooms.

## Secret Stories® REPLACEMENT Poster Sets\* - POSTERS ONLY "secrets" (sound stories) are NOT included.

\*Please Note: DO NOT purchase if you do not already own the book with the "sound-skill" phonics songs. (4 different poster options)



### Secret Stories® FUN & FUNKY POSTERS

**#2012F \$78.00**



### Secret Stories® DECORATIVE POSTERS

**#2018DS \$89.00**



### Secret Stories® SPACE SAVER POSTERS

**#2021SS \$83.00**



### Secret Stories® WARM NEUTRALS POSTERS

**#2023NS \$91.00**

# MARENEM, INC.

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## ORDERFORM

### Secret Stories® Products



#### VALID PAYMENT and ORDERING METHODS:

- **CREDIT CARD** – order Anytime Online (highly recommended for smaller quantities):  
[www.TheSecretStories.com](http://www.TheSecretStories.com) (notes section to reference PO#)
- **PURCHASE ORDER** – Requirements for accepting POs from US districts/schools:
  - PO **must**: be addressed to **Marenem**. PO **must**: be complete with the following included–  
Product(s) itemized w/ Quantity, Shipping & Handling cost, Billing & USPS Delivery address w/ Phone #.
  - E-MAIL or Mail Purchase Orders. E-mail is **best** for confirmation, shipping & tracking info.
- **CHECK** – (US ONLY) via mail, payable to **Marenem Inc.** (include: PO/invoice/Orderform/delivery/contact info)

ITEM	Secret Stories® Products	PRICE	QTY	TOTAL
<b>Classroom Kits</b> (Book, Posters, Sound Skill Exercises):				
#2012	Secret Stories® <b>Fun &amp; Funky Class KIT</b>	\$98.00		
#2018	Secret Stories® <b>Decorative Class KIT</b>	\$109.00		
#2021	Secret Stories® <b>Space Saver Class KIT</b>	\$103.00		
#2023	Secret Stories® <b>Warm Neutrals Class KIT</b>	\$111.00		
<b>Optional 'Add-On' Supplements:</b>				
#2018C	Secret Stories® <b>RED Flashcards</b>	\$47.50		
#2021DFC	Secret Stories® <b>DECORATIVE Flashcards</b>	\$52.50		
#2023NC	Secret Stories® <b>Warm NEUTRALS Flashcards</b>	\$53.75		
#2013	Secret Stories® <b>Porta-Pics</b> (set of 25)	\$65.00		
<b>Replacement Book &amp; Posters:</b>				
#2002	Secret Stories® <b>BOOK</b> (cut apart cards & sound skills)	\$75.00		
#2012F	Secret Stories® <b>Fun &amp; Funky Red POSTERS ONLY</b>	\$78.00		
#2018DS	Secret Stories® <b>Decorative POSTERS ONLY</b>	\$89.00		
#2021SS	Secret Stories® <b>Space Saver Red POSTERS ONLY</b>	\$83.00		
#2023NS	Secret Stories® <b>Warm Neutrals POSTERS ONLY</b>	\$91.00		
<b>SUB Total</b>				
<b>PLUS 10% Shipping &amp; Handling (*US only)</b>				<b>+</b>
Sales Tax (state of <b>NC ONLY</b> . SH is taxed)				
<b>FINAL TOTAL</b>				

All pricing listed in USD and is subject to change.

We ship via United States Postal Service

*\*For International Shipping*

Email us for the cost of Shipping & Handling

MarenemOrderform.10/2023